

VOLUNTEER SIGN UP

2012 QUILTS AND TEA FESTIVAL

FRIDAY, NOVEMBER 9 & SATURDAY, NOVEMBER 10, 2012

DAVENPORT, FLORIDA 33837

HISTORIC DISTRICT

9:00 am to 3:00 pm each day

*****Please see attached form for dates/times and role selection*****

We need you to assist in our Bi-ennial Event

Volunteer Sign Up Sheet

Email: Hummerbkat@aol.com or Kathy 863-422-4896

Detach below and mail to:

Kathy Linder, P.O. Box 774, Davenport, FL 33836

NAME: _____

STREET ADDRESS (MAILING) _____

CITY/STATE/ZIP _____

PHONE: _____

CELL PHONE: _____

EMAIL: _____

DESIRED VOLUNTEER ROLE: _____

DATE/TIME TO VOLUNTEER: _____

Please report a few minutes early for your shift to allow seamless coverage of duties needed. Schedule will allow for breaks for each assignment. You will need 4 plus hours of volunteer time to receive festival pin. Each time slot is for a 3 hour period, so to receive pin you will need to sign up for 2 time slots. These may be on different days and for different assignments.

There are a few volunteer positions for prior set up in days leading up to festival. If you would like one of the positions call Kathy at 863-422-4896 or email her.

**Sign in at the Information Table/Tent near or in Davenport Chamber/
Community Building, 5 South Allapaha Avenue**

**If you are unable to fill your time slot prior to Nov. 12, call Kathy 863-422-4896
If for any reason you may not fulfill your time slot day of the event call: 863-258-7800**

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**SIGN IN AT VOLUNTEER REGISTRATION
TABLE/TENT AT CHAMBER/COMMUNITY BUILDING
5 SOUTH ALLAPAHA AVENUE**

Friday November 9 & Saturday November 10, 2012

**PLEASE CHECK IN A FEW MINUTES PRIOR TO YOUR SHIFT AT
INFORMATION TABLE**

**FRIDAY NOV. 9, ONLY
7:00 AM TO 8:30 AM ONLY
7:00 AM TO 8:30 AM ONLY**

**JOB DESCRIPTION
OUTDOOR VENDOR CHECK IN
PARKING ATTENDENT FOR VENDORS**

**FRIDAY/SATURDAY
8:30 to 12 Noon 12: to 3:00 pm**

**VISITOR REGISTRATION 5 LOCA TIONS
Admission /ticket sale
Knowledgeable in all locations of festival**

**FRIDAY/SATURDAY
8:30 to 12 Noon 12 to 3:00 pm**

**PIN, RAFFLE, TOTE, ETC. SALES
Ability to make change, sale of goods**

**FRIDAY/SATURDAY
9:00 to 12 Noon 12 to 3:00 pm**

**WHITE GLOVE (GUARD QUILTS) 5 LOCA
TIONS
Most important job. Using gloved hand turn quilts
So visitors may see quilting on the back. Guard
quilts To keep visitors from touching them. Ask
visitor if they would like to take a closer look at
quilts, fiber arts.
(3 at each location per shift.)**

**FRIDAY/SATURDAY
9:00 TO 12 Noon 12 to 3:00 pm**

**TRANSPORTATION HOST
Transportation stop to assist in
Boarding and disembarking and giving information.
Provide overview At each stop of building content.**

**FRIDAY/SATURDAY
9:00 to 12 Noon 12 to 3:00 pm**

**HOST/HOSTESS
Fill positions when appointee is absent
Greet visitors at various locations**

**SATURDAY ONLY
3:00 PM TO 5:00 PM**

**ANGEL QUILT HOSTESS
Assist in taking down quilts/fiber arts.
For owner or registered agent. All entries will be
Available at Chamber/Community Building for
pick up beginning at 4:00 pm**

Additional positions will become available soon.

FOR ADDITIONAL POSITIONS AND DESCRIPTIONS PLEASE CALL:

Kathy 863-422-4896 or Email: Hummerbkat@aol.com